

Queen's University Library

Health Sciences Librarian-Special Appointment

June 2023

Queen's University Library invites applications for a Special Appointment Term at the rank of General Librarian (or to be assigned based on academic experience). The preferred start date is summer 2023.

Reporting to the Head Health Sciences Librarian, and working as part of a team, the Health Sciences Librarian is responsible for promoting, delivering, and supporting a full range of information services for all members of the Queen's University community, especially undergraduate students, graduate students, and faculty members in the Faculty of Health Sciences, as well as health professionals at several Southeastern Ontario institutions as part of our clinical outreach partnerships. As part of a highly motivated team, the librarian contributes to a robust set of user-centered reference and research services including: supporting knowledge synthesis research; liaising with faculty, staff and students in assigned subject areas; participating in online and in-person delivery of curriculum-integrated information literacy programs; participating in the development and maintenance of the library web pages and other publicity and course materials; and supporting the library in aligning our work with the university's Indigenization, Equity, Diversity, Inclusion, Anti-Racism, and Accessibility priorities. The librarian consults and collaborates with other staff across the library system and shares a commitment to professional user services and the achievement of the library's goals and objectives.

The position encompasses the full range of academic responsibilities as outlined in section 15.1.1 of the [QUFA Collective Agreement](#).

Please see the full position description [here](#).

Prior to May 1, 2022, the University required all students, faculty, staff, and visitors (including contractors) to declare their COVID-19 vaccination status and provide proof that they were fully vaccinated or had an approved accommodation to engage in in-person University activities. These requirements were suspended effective May 1, 2022, but the University may reinstate them at any point.

QUALIFICATIONS

REQUIRED:

- An A.L.A.-accredited Master of Library Science or equivalent degree
- Experience working in an academic health sciences or hospital library or equivalent experience.
- Experience providing reference and research services, including literature searching, especially using electronic information resources and applications in relevant disciplines.
- Understanding of knowledge synthesis methodologies and systematic and scoping review searching
- Knowledge of collection maintenance, including electronic resource evaluation, monograph selection, and de-selection
- Knowledge of information literacy frameworks and standards in instruction and assessment
- Strong service philosophy and commitment to user-centered services
- Demonstrated strong oral and written communication skills.
- Ability to balance priorities and adapt in a changing work environment.
- Excellent interpersonal skills and the ability to build and maintain productive relationships.

- Highly motivated and flexible, with the ability to embrace change, think creatively, and work independently and in a team, with appropriate consultation.
- Commitment to Indigenization, equity, diversity, inclusion, anti-racism, and accessibility.

PREFERRED:

- Experience working in an academic environment.
- Experience serving diverse populations of users.
- Demonstrated expertise in systematic and scoping review searching.
- Experience in providing instruction and applying learning assessment practices in the context of information literacy instruction.
- Experience creating online learning objects (modules, videos, guides, etc.).
- Experience authoring web content using Drupal, LibGuides, or other content management systems.
- Commitment to and/or record of high quality academic and/or professional development

People from across Canada and around the world come to learn, teach, and carry out research at Queen's University. Employees and their dependents are eligible for an extensive benefits package including prescription drug coverage, vision care, dental care, long term disability insurance, life insurance and access to the Employee and Family Assistance Program. You will also participate in a pension plan. Tuition assistance is available for qualifying employees, their spouses, and dependent children. Queen's values families and is pleased to provide a 'top up' to government parental leave benefits for eligible employees on maternity/parental leave. In addition, Queen's provides partial reimbursement for eligible daycare expenses for employees with dependent children in daycare. Details are set out in the Queen's-QUFA Collective Agreement. For more information on employee benefits, see [Queen's Human Resources](#).

Additional information about Queen's University can be found on the [Faculty Recruitment and Support](#) website. The University is situated on the traditional territories of the Haudenosaunee and Anishinaabe, in historic Kingston on the shores of Lake Ontario. Kingston's residents enjoy an outstanding quality of life with a wide range of cultural, recreational, and creative opportunities. Visit [Inclusive Queen's](#) for information on equity, diversity and inclusion resources and initiatives.

The University invites applications from all qualified individuals. Queen's is strongly committed to employment equity, diversity and inclusion in the workplace and encourages applications from Black, racialized/visible minority and Indigenous/Aboriginal people, women, persons with disabilities, and 2SLGBTQ+ persons. All qualified candidates are encouraged to apply; however, in accordance with Canadian immigration requirements, Canadian citizens and permanent residents of Canada will be given priority.

To comply with federal laws, the University is obliged to gather statistical information as to how many applicants for each job vacancy are Canadian citizens / permanent residents of Canada. Applicants need not identify their country of origin or citizenship; however, all applications must include one of the following statements: "I am a Canadian citizen / permanent resident of Canada"; OR "I am not a

Canadian citizen / permanent resident of Canada”. Applications that do not include this information will be deemed incomplete.

In addition, the impact of certain circumstances that may legitimately affect a nominee’s record of professional achievement will be given careful consideration when assessing the nominee’s research productivity. Candidates are encouraged to provide any relevant information about their experience and/or career interruptions.

A complete application consists of:

- a cover letter (including one of the two statements regarding Canadian citizenship / permanent resident status specified in the previous paragraph)
- a current Curriculum Vitae (including a list of publications)
- The names and contact information of three referees, one of whom must be a current or recent supervisor.

The deadline for applications is **July 12, 2023**.

Applicants are encouraged to send all documents in their application packages electronically as one PDF to library.hr@queensu.ca.

The University will provide support in its recruitment processes to applicants with disabilities, including accommodation that takes into account an applicant’s accessibility needs. If you require accommodation during the interview process, please contact Kayley Gregory at library.hr@queensu.ca.

Academic staff at Queen’s University are governed by a [Collective Agreement](#) between the University and the [Queen’s University Faculty Association \(QUFA\)](#), which is posted at <http://queensu.ca/facultyrelations/faculty-librarians-and-archivists/collective-agreement> and at <http://www.qufa.ca>.