

# Library Advisory Committee for the Humanities and Social Sciences Meeting Minutes

**April 10, 2012**

**2:30 – 4:00pm**

**Stauffer Library, Room 121**

Present: S. Andrychuk (Stauffer), R. Ascough (School of Religion), A. Burfoot (Sociology), A. Chowdhury (History), P. Collins (School of Urban and Regional Planning), M. Einarson (Advancement), S. Greaves (Stauffer), G. Griffith (Stauffer), C. Lavery (Education), D. McTavish (Art History), S. Murphy (Library), J. Nesbitt (Stauffer), J. Philipps (Library Collections), A. Smithers (Library Collections), N. Soini (Stauffer), B. Teatero (Office of the University Librarian/Jordan Library), M. C. Vandenburg (Jordan Library), L. Walls (Jordan Library), T. Wang (Business), M. Whitehead (Office of the University Librarian)

## **1. Approval of Agenda**

- The agenda was approved.

## **2. Approval of the [Minutes of November 30, 2011](#)**

- The minutes were approved.

## **3. Fundraising Initiatives**

### **1. M. Whitehead, University Librarian:**

The Library is working with M. Einarson, Advancement, who is leading a new fundraising unit that supports several non-faculty based units including Queen's Library, Athletics and Recreation, the School of Graduate Studies and student life. The "Union Street team" is located in the Athletics & Recreation Centre. Library priorities were identified two years ago and have since been refined.

A top priority is to establish an online giving site which will be linked from the library homepage in the next couple of months. This site will also be linked from the Advancement online giving page. One funding raising priority is maintaining and enhancing Library learning and research space. Space could be enhanced in different ways to enrich teaching and learning. Funding for collections is another priority. New funding applied to digital initiatives will expand our collections, and a focus on acquisitions and new kinds of programs for Special Collections will enhance that collection.

The Library Master Plan will be developed in coordination with the Campus Master Plan. The Library has created a draft terms of reference. The next step is to get the process under way when the Campus Master Plan project begins this spring. The LAC is one way to engage in this process.

A Library Excellence Fund is one of the options for donors to provide flexibility for the Library to seize new opportunities to support teaching, learning and research.

## 2. **M. Einarson, Senior Planned Giving Officer**

The new Library online giving webpage will be linked from the Queen's Library homepage and from the Advancement website, which will be revamped to include the library link on the right. N. Petri is helping to organize all library funds, which will all be showcased on the library online giving page. M. Einarson will work with the "Union Street team", focusing on determined priorities.

The quiet phase of the 2006-2016 campaign will end on September 29, 2012 when it will be publicly launched. A September 27 launch will be held for faculty, staff and students. There will be regional campaigns in Toronto, Calgary, and Ottawa.

## 3. **B. Teatero, Associate University Librarian**

Regarding the Jordan Special Collections Library, B. Teatero will join L. Walls and M.C. Vandenburg at the end of June. The Canadian studies collection – history, art, politics and more - is supported by the general library budget. Some collections are of national significance.

Regarding purchases for the collection, targeted trust funds have tended to focus on Canadiana. The hope is to focus on resources not so narrowly focused. This is an opportunity to understand interests and to explore opportunities for collection development. For the past 1 ½ years staff have been working with faculty to focus on exhibits such as the *Charles Dickens at 200* and the *Edward Gibbon and the Age of Quarto* exhibitions. Dr. Fred Lock, who curated the latter exhibit, has been working with librarians to develop collections strategy.

Managing gifts is very challenging and J. Philipps is working to define gift policy. Providing staff to process gifts is an issue. Opportunities to engage students are being considered. With the help of Dr. G. Lovell, much of the Plumsock Foundation collection has come to Queen's. It is not yet accessible, although there are printed lists of this collection. Other collections, such as the Isabelle McLaughlin collection, need to be processed as well.

There is an overlap in the Special Collections and Archives collections. Space is an issue everywhere.

Discussion ensued:

- Librarians in Special Collections are working to develop a framework to digitize collections. A group is working on digital humanities. Issues being considered are how much curatorship is necessary as opposed to just digitizing. The 18th Century British Political Pamphlet Collection has been digitized and is searchable online via QSpace. A small commitment has been made to the Internet Archive.

- Because of issues regarding the long term financing of digitized collections, we need a long term plan before embarking on digitization.
- Some online digitized collections are accessible at a cost and some are free.
- Collections digitized in house will be added to the Queen's repository.
- Paul Banfield is the University Archivist. He now reports to the University Librarian.
- Perhaps Special Collections has a role in focusing future digitization projects on unique material. People are looking for niche material no one else has.
- Librarians encourage faculty to share ideas of ways to engage students.

#### 4. **Collections and Acquisitions (J. Philipps, Collections Coordinator)**

The push for fundraising is good news, especially since there has not been an increase in the acquisitions budget since 2007-08. Resource costs have increased every year. We normally carry forward a small deficit but this year's deficit is larger than normal. Therefore the focus must be on resources that are necessary to support programs. A. Smithers and J. Philipps will take a close look at collections this year and make difficult choices. In the future a hard look will be given to what we are buying, and at what can be sacrificed. The richness of the collection will decline.

Wilson Cancellations:

S. Andrychuk reported on the detailed assessment she undertook regarding Humanities Abstracts and Social Sciences Abstracts. Her findings were that both of these indexes are no longer critical for the Library to subscribe to, as all of the unique journal titles (extracted from an overlap analysis with Academic Search Complete) to which QUL subscribes are findable through discipline specific indexes and databases, full text journal packages, Google Scholar, and Summon. The cost savings for the Library will total \$11,000 per year. A Library Literature database was cancelled as well.

This follows the same conclusions that the Engineering and Science librarians came to a few years ago, when they cancelled their two Wilson indexes.

In addition, the Library still has subscriptions to other broad humanities and social sciences indexes, including IBZ and IBSS, and of course, Web of Science, which indexes a significant percentage of the same journals indexed in Humanities Abstracts and Social Sciences Abstracts.

Discussion ensued:

- Faculty in attendance concurred with these cancellations.
- It is very time consuming to assess databases, although some tools are provided by Scholars Portal.
- Electronic journals come in packages which change. Is there a way to keep a handle on this? No, journals are added to and removed from packages all the time.

It is important to inform the library if a journal becomes inaccessible so that the problem can be dealt with. Any feedback is gratefully received.

- The number of print journals is declining, especially in Engineering and Science. An assessment of Humanities and Social Sciences print journals needs to be done.
- Electronic journals are popular, ebooks not so much. Ebook platforms can be problematic, ebooks disappear; ebooks are where ejournals were 10 years ago.
- Suggestion: solicit input from individual departments re which journals are being used. A general list of journals would be provided by the library, the same list to all departments.
- Citation metrics will be used more in the future to determine which journals to support.

5. **QuQaps, Curriculum Mapping, CPRs (C. Lavery, Head, Education Library; S. Andrychuk, LRS, Stauffer Library)**

Dr. C. Lavery and S. Andrychuk, from the library's Teaching and Learning Working Group, provided a presentation entitled [Information Literacy Within a Quality Assurance Framework](#).

6. **Other Business**

0. **Interfilm**

The interfilm service was cancelled by ITS and is no longer available at Queen's. Faculty who would like a film for a class should order it for purchase through their liaison librarian. Minimum lead time of one month is required, with exceptions, but two months would be preferable-as much time as possible is appreciated. The time factor for filling the order will depend on the availability of the film. Faculty should inform the librarian if they would like streaming video.

1. **Reference Universe Trial**

Faculty are encouraged to try Reference Universe, which is accessible from the spotlight box on the library homepage. It is like a mini-Summon which searches some of our print and electronic reference books. Given the amount of money spent on reference resources, this tool will help to enable students to discover them. Click the Reference Universe trial link below the image on the homepage for a description and for links to the feedback form and to the Current Database Trials page. Feedback would be appreciated. Reference Universe can be embedded in Moodle. It was suggested that it would be useful to add it to subject guides as well.

The meeting adjourned at 3:50pm.