

Library Advisory Committee for the Humanities and Social Sciences

December 16, 2013

3:00 – 3:30pm

Stauffer Library, Room 121

Present: S. Andrychuk (Stauffer); R. Ascough (Religious Studies); K. Bell (Stauffer); L. Cameron (Geography); M. Chittenden (Library Services for Students with Disabilities/Stauffer); A. Chowdhury (History); P. Collins (Urban and Regional Planning), M. Cummings (Classics), P. Dacin (Business), E. Gibson (Stauffer); R. Hill (Art Conservation); J. Moon (Stauffer); S. Murphy (Academic Services); J. Philipps (Library Collection Development and Assessment); N. Rewa (Drama); N. Soini (Stauffer); M.C. Vandenburg (Jordan Library); L. Walls (Jordan Library).

1. Welcome and Introductions (round table)

Nathalie Soini welcomed everyone to the meeting and asked that we do a round table introduction.

2. Approval of the Agenda

The agenda was approved with an addition: Finding a student representative for the committee.

3. Approval of the minutes of April 22, 2013

[April 22, 2013 minutes](#)

Business arising from the minutes: there is some material that wasn't included in the minutes that should have been--this will be corrected.

4. Collections update – J. Philipps, Coordinator of Collections Development

-There has not been an increase in the budget (the library has been operating on a flat budget since 2007-8). Some items have been cancelled due to low use.

-CRKN: The library has had an agreement for the past 6 years, but will not be renewing for a variety of reasons. Many of the titles were included in aggregate packages. Items will now be ordered title by title for a savings of \$15,000.

5. New Resources – E. Gibson, Research and Instruction Librarian

A few examples of new resources were provided:

- [Chicago Manual of Style Online](#)
- [Films on Demand](#)
- [Nineteenth Century Collections Online](#)
- [State Papers Online](#)

It is important to check the [New Databases page](#) and Library News for new databases.

6. **New developments/updates in Academic Services –S. Murphy, Division Head of Academic Services**

-S. Murphy gave a presentation on the Cyclical Program Review and the role of the library and the liaison librarians.

-M. Chittenden provided a brief overview on Library Services for Students with Disabilities and how they can help with compliance under the AODA rules.

7. **Roundtable discussion about the library - everyone**

-Interlibrary Loan Budget Structure: N. Soini replied that this was beyond her realm but she could look into it and report back. J. Philipps added that it comes out of the acquisitions budget.

-Borrowing through ILL once a book has been reported: the question was raised that after a book has been ordered, but not yet received, it is no longer available to order through ILL as the requests gets rejected. N. Soini responded that in cases like this, add a note in the 'note field' and the request will go through. This will not work, however, if the library has the item but it is signed out. In that case, a recall must be done.

-Borrow Direct: this is a service that is widely available in the U.S. but is not used as much in Canada.

8. **Student Representative**

N. Soini reported that the committee requires one undergrad and one graduate representative and asked individuals to inquire in their departments about potential students. If you do have the name of a student, please forward it to her.

9. **Other Business**

N. Soini asked that if faculty would like workshops for their classes (i.e. Centre for Research Library Session) to please let the liaison librarians know.

10. **Next meeting**

In the spring; the meeting adjourned at 3:30