

## Library Advisory Committee for the Faculty of Education

Tuesday, 13 December 2016, 2:30 pm – 3:30 pm

**Present:** Pamela Beach (Faculty of Education), Liying Cheng (Acting Associate Dean, Graduate Studies, Education), Michele Chittenden (Academic Services, Library), Ted Christou (Faculty of Education), Robin Cox (School of English), Jessica Della-Latta (Continuing Teacher Education), Don Klinger (Associate Dean, Undergraduate Studies, Education), Sandra Morden (Discovery & Technology Systems, Library), Holly Ogden (Faculty of Education), Brenda Reed (Education Librarian, Chair), Kyle Robinson (Education Graduate Student Society), Amy Rutherford (Information Services, Library, Recorder), Anne Smithers (Collection Development & Assessment), Nathalie Soini (Information Services, Library), Mary Claire Vandenberg (Education Librarian), Tiffany Wong (Concurrent Education Students' Association)

**Regrets:** Alisha Esteves (Education Students' Society), Stephen MacGregor (Education Graduate Student Society)

1. The Agenda was approved with no changes.
2. A welcome was followed by round-table introductions.
3. Terms of Reference Review
  - T. Christou noted that the term is one year for serving on this committee. B. Reed noted this was in hopes of appealing to members who may only be able to commit to a single year of serving on the committee, and to encourage a number of opportunities for feedback to the library. The terms of reference do allow for the possibility of an extension.
  - K. Robinson advised that the EGSS position will be a responsibility of the Graduate Studies and Research Committee Representatives from the EGSS.
  - T. Wong advised that the CESA position would be part of the CESA Executive responsibility.

### 4. User Services Updates

N. Soini, Head, Information Services (IS), gave an overview of IS:

- Information Services is a Library Division created 1.5 years ago and staffed by 23 library technicians and 65 student assistants who work at all Library Service Points.
- Information Services include Course Reserves, Interlibrary Loans, reference, trouble shooting for printing/scanning services, and the Ask Us online question service.

S. Morden, Head, Discovery & Technology Services (DTS), gave an overview of DTS:

- Discovery & Technical Services supports all technology for the Library, including the website, discovery layer (Summon), Voyager, QCAT, QSpace, all equipment, and software.
- DTS team members provide technology services in all Queen's libraries. A DTS technician visits Education every Wednesday to resolve any technical problems and to upgrade software, etc.
- DTS also encompasses the staff who manage our physical and electronic collections.
- Queen's is working with other Ontario universities on a shared library system through the Collaborative Futures project. QCAT will be replaced within the next 2 years.

- An updated Library website was launched in 2016 to align with our one library service model.
- Online library guides were upgraded to LibGuide version 2.0.

M. Chittenden, Acting Head, Academic Services, gave an overview of Academic Services:

- Adaptive Technology Centre. Students registered with Accessibility Services may obtain their course materials in alternate formats.
- Research Data Management. The library is creating a data management plan to assist researchers with all aspects of the data life cycle.
  - L. Cheng asked about QSpace and how to encourage use of this repository for faculty publication. S. Morden suggested that Rosarie Coughlan, Scholarly Communications Librarian, be invited to do a presentation for researchers at the Faculty of Education.
  - L. Cheng asked about Open Access journals and how the library adds to their list of titles. A. Smithers said the Library is always happy to hear about new Open Access journals that should be added to QCAT.
  - T. Christou asked about the management of the OJS titles as a journal that he edits is considering a move to a new host server.
  - L. Cheng asked about safe methods of sharing and storing large files of data, video / audio files, especially in a global context. S. Morden mentioned a pilot project for Big Data Solutions.

**Action:** Invite R. Coughlan to meet with Faculty about publishing in QSpace

- Geospatial Data: The Geospatial Data Librarian in Academic Services is responsible for services in the area of maps, GIS, and air photographs.
- Open Government Documents: The Open Government Librarian in Academic Services is responsible for services in the area of statistics and government information.

M.C. Vandenburg & B. Reed gave an overview of the Education Liaison Unit

- M.C. Vandenburg's areas of responsibility include the Intermediate / Senior divisions, School of English, Continuing Teacher Education and Brenda has similar liaison duties with the Primary / Junior division. Both librarians support graduate research on site and online.
- Teaching this fall included PROF 171 library classes, I/S Art curriculum and 2 sessions of the EDUC 890 Introduction to Research library class.
- A new Personal Librarian Program is underway to offer customized, personal research assistance to students in the AWIES program and Year 1 and 2 PhD candidates
- Pearson leveled readers were re-located to Floor 1 for greater visibility for School of English
- Librarians are updating the Education LibGuides this year to highlight library collections
- M.C. Vandenburg is serving on the University's Turnitin Working Group that is considering how to best introduce Turnitin at Queen's. Turnitin is an academic integrity-checking product for writers.

Other updates at Education:

- PrintQ: a new print/copy/scan system that operates on value added to student/staff cards. Scanning to a USB is free.
- 4 computers in the main Library room have been updated to WYSE boxes to offer quick access to online services, including printing.
- All computers in the Education library now require users to log on with their netID. Community members and teachers request temporary IDs at the Services Desk.
- Use of the Teaching Corner Space can be booked at the Education Service Desk
- When our B.Ed candidates are out on placement, the Library features quiet space for graduate research and West Campus student study.

**Action** – B. Reed will work with N. Soini to see if the Education Library can extend hours during exams.

#### 5. Space Planning Update

- B. Reed gave an overview of the plans for Education in the Library and Archives Master Plan.
- The Teacher Resource Collections from Floor 2 will move into the currently empty space on Floor 1, adjacent to the Service Desk. A section of this space is reserved for the Faculty of Education Maker Space & Details Design Studio, a project led by Dr. Richard Reeve. The Library and Archives will use the back room for storage.

#### 6. Collections Update

- The library continues to adjust acquisitions practices to provide information resources to Queen's researchers at sustainable costs, and has realigned Faculty Unit budgets so that strategic purchasing continues
- Education received a one-time fund of \$2000 for purchasing Trillium List material for FSL.
- All the K-12 Forest of Reading books nominated for 2017 were purchased
- *Nelson Social Studies* kits are now complete. (including *Many Gifts*, the Catholic edition)
- VHS tapes have been withdrawn from the Education collection in favor of DVDs or streaming.
- The curation of Open Access resources is gaining priority in collections work. Teacher candidates have let us know they value access to OA educational resources once they have finished their program at Queen's.

#### 7. Feedback

- A question was asked about the availability of Smart Notebook as campus-provided software. K. Robinson noted that EGSS had asked about this before and received the response that this product was too expensive.

**Action:** B. Reed will look into this further.

- T. Wong reported that CESA is interested in:
  - A tour of the Education Library and introduction to educational technology for first year Con Ed students
  - Student Success Workshops and resumé writing. Education-specific Student Success Workshops on resumé writing would be of particular interest.

**Action:** N. Soini will follow up with Student Academic Success Services

8. Next Meeting: April 2017