Library Advisory Committee for the Faculty of Education
Tuesday, 18 April 2017, 2:00 pm – 3:00 pm, Vernon Ready Room, McArthur Hall

Present: Pamela Beach (Faculty of Education), Michele Chittenden (Academic Services, Library), Ted Christou (Faculty of Education), Kealey Ducharme (Concurrent Education Students' Association), Don Klinger (Associate Dean, Undergraduate Studies, Education), Allie McMillan (Education Students' Society), Sandra Morden (Discovery & Technology Systems, Library), Holly Ogden (Faculty of Education), Brenda Reed (Education Librarian, Chair), Kyle Robinson (Education Graduate Student Society), Amy Rutherford (Information Services, Library, Recorder), Nathalie Soini (Information Services, Library), Chris Suppa (Education Students' Society), Mary Claire Vandenberg (Education Librarian)

Regrets: Liying Cheng (Acting Associate Dean, Graduate Studies, Education), Robin Cox (School of English), Jessica Della-Latta (Continuing Teacher Education), Alisha Esteves (Education Students' Society), Rebecca Luce-Kapler (Dean, Faculty of Education), Stephen MacGregor (Education Graduate Student Society), Anne Smithers (Collection Development & Assessment), Martha Whitehead (Vice-Provost (Digital Planning) & University Librarian)

1. **Welcome & Introductions**

2. **Approval of the Agenda.**
   - Approved with no changes.

3. **Approval of Minutes from December 13, 2016 meeting**
   - A few minor corrections will be reflected in the posted minutes.
   - A draft version of Library Advisory Committee Minutes will be circulated to the Committee for approval by email so they can be shared publicly in a timely way. [Update: This will begin with the November, 2017 meeting notes.] The Minutes are posted at http://library.queensu.ca under About Us/Administration & Governance. The Vice-Provost (Digital Planning) & University Librarian includes information from the Minutes in regular updates to the Senate Library Committee.

4. **Business Arising**
   - **Multiple copies of junior-level novels:** The Education Students' Society had enquired about multiple copies of junior level novels. B. Reed reported that multiple copies of books from the Forest of Reading lists have been purchased in recent years and Education Librarians are happy to consider other title requests. [Update: the Library now has 158 titles available in sets of 3 to 6 copies, ranging from Primary to Senior-level titles. These are findable via the Library Catalogue (search "multiple copies") and will be added to Education Library Guides as appropriate.]
   - **Collection update:** This year there was a focus on collecting French materials for Grade 4 to12 classrooms in response to the growing number of requests in this area. All Intermediate / Senior textbooks listed on the Trillium List were purchased. Education Librarians are open to requests for particular resources in this or any other subject area. K. Robinson noted that it might be beneficial to enquire with the Practicum Office if there are book titles that multiple B.Ed. students require for their practicums.
   - **Smart Notebook:** The current cost of a site license for this product cannot be absorbed by either the Library or the Faculty. However, students, faculty, and staff are welcome to use the Education

Library's 2 Instructor Stations that have Smart Notebook loaded. Notebook files can be saved to a data key or emailed.

- **QSpace:** L. Cheng met with R. Coughlan, Scholarly Publishing Librarian, about the potential for faculty publishing in QSpace. The QSpace Libguide (http://library.queensu.ca/help-services/scholarly-publishing/queens-research-repository-service-qspace) outlines the standards for content and layout. B. Reed suggested that the Faculty of Education needs a representative to advise on content, policies and layout for the Education QSpace site.

- **Extended Hours:** N. Soini and B. Reed will work together to see if it will be feasible to extend the Education Library hours for future terms.

5. **Feedback from Student Representatives**
   - A. Esteves reported that teacher candidates are very happy with the Education Guides available online. She highlighted their ease of use and organization.
   - Kealy Ducharme reported that students were very happy with the PROF 110 library orientation classes. They gave a very good starting point for doing research.

6. **Feedback from Faculty Representatives**
   - T. Christou was pleased that the curriculum units prepared by his I/S History teacher candidates were added to QSpace so quickly with M. C. Vandenburg's help.
   - M.C. Vandenburg demonstrated how it is possible to see how usage statistics for these curriculum units in QSpace.

7. **Queen's University Library Updates**
   - Sandra Morden presented an overview of "Collaborative Futures"
     - Queen's will join with 12 other Ontario Universities in a shared library catalogue / discovery layer (like Summon)
     - The current target date to move to the shared library system is June, 2018
     - Questions / Responses
       - D. Klinger was concerned whether some materials would be "off limits" for other schools to borrow
         Response: This is a consideration and will be addressed.
       - K. Ducharme wondered if students would be able to borrow physical material from all participating Ontario schools.
       - Response: We think that yes, as policies develop. This service is already available in Ontario via the Inter Library Loan and the Inter University Borrowing Program (if you are on the other campus site).
       - T. Christou expressed concern about historical material being moved from Queen's to storage and how he would access them.
         Response: Yes, low use items will be moving to a shared storage site in Downsview, with careful consideration of what is low use.
       - D. Klinger asked if it is possible some schools might drop out if the price is found to be untenable
         Response: Careful costing was done in the previous phase of the project

   - Nathalie Soini - Information Services Update

- o Interlibrary Loan borrowing periods (for OCUL schools only) have been extended to 6 weeks, with the understanding that there will be no renewals.
- o Faculty are encouraged to submit reading lists for the summer term as soon as possible so Reserves staff can upload the readings to Ares.

- Michele Chittenden – Academic Services Update
  - Faculty are encouraged to attend Data Day on May 11, 2017 at Stauffer Library (**Registration is required)** http://library.queensu.ca/about-us/news-events/data-day-2017-building-community
  - Keynote speaker – Jeremy Geelan, from SSHRC, will discuss Tri-Agency policies on data management.

8. **Collections Update**
   Time did not permit this update. B. Reed will send a list of new resources

9. **Other business**
   None.

10. **Next Meeting**
    November, 2017