

# Library Advisory Committee for the Faculty of Arts and Science (Humanities and Social Sciences)

## Terms of Reference (September 2017)

### Purpose

- To provide a forum for the Library and the Faculty of Arts and Science Humanities and Social Sciences community at Queen's University to discuss and inform Library services and strategic priorities. See [Queen's University Library Strategic Priorities](#).

### Reporting

The Committee is advisory to the Vice-Provost and University Librarian, who collaborates with the Dean of the Faculty of Arts and Science.

### Membership

- All departmental library representatives in the Humanities and Social Sciences
- 3 graduate students – one from Social Sciences, one from Humanities
- 2 undergraduate students – one from Social Sciences, one from Humanities
- Ex-officio members:
  - Head Humanities and Social Sciences Librarian (Chair)
  - Librarians with liaison responsibilities in Humanities and Social Sciences
  - Dean, Faculty of Arts and Science or delegate
  - Vice-Provost and University Librarian or delegate
  - Head, Open Scholarship Services, Queen's University Library
  - Head, Collection Development and Assessment, Queen's University Library
  - Head, Discovery and Technology Services, Queen's University Library
  - Head, Information Services, Queen's University Library

The term of office for non-ex-officio members is one year, with the possibility of extension.

### Meetings and Communication

- Meetings will be held twice a year, or as needed.
- All faculty members of the Faculty of Arts and Science are welcome as guests at meetings.
- The minutes will be posted on the Queen's University Library public web site.

These terms of reference will be reviewed annually.