Library Advisory Committee for the Faculty of Education
Meeting Minutes
Monday, 3 December 2018, 11am – Noon
Vernon Ready Room (VRR), A115, McArthur Hall

Present: P. Beach (Faculty), K. Burkett (School of English), M. Chittenden (Acting Head, Information Services), A. Coombs (Education Graduate Students' Society), C. DeNoble (Education Library, recorder), B. Huffman (Manager, Continuing Teacher Education & Professional Studies), C. Matthews (Head, Open Scholarship Services), A. McMillan (Education Graduate Students' Society), S. Morden (Head, Discovery & Technology Services), H. Ogden (Faculty), B. Reed (Head Education Librarian, Chair), I. Robson (Head, Information Resources), T. Wong (Concurrent Education Students' Association)

Regrets: N. Bienias (Concurrent Education Students' Association), P. Chin (Associate Dean, Undergraduate Studies), C. DeLuca (Acting Associate Dean, Graduate Studies), A. Murphy (Education Students' Society)

1. Welcome and introductions
2. Approval of the agenda
   a. The agenda was approved with two additions: an overview of the Researcher Training Program and Open Education Resources (C. Matthews) and an update on Collaborative Futures (S. Morden)
3. Approval of the minutes of the previous meeting
   a. The minutes were approved with minor changes. B. Reed reviewed where the minutes are posted on the library website.
4. Business arising from the minutes
   a. Extended hours: The Education Library will again be extending its hours until 11pm, Monday to Thursday until December 20. These extended hours are very popular with students living on West Campus.
   b. QSpace: After a December 2017 QSpace Advisory Group meeting a new sub-community for teacher resources was added to the Faculty of Education QSpace. The collections in this sub-community are separated by grade and subject. Collections will be created as needed for any new teacher resources. B. Reed reported that C. DeLuca is interested in working with the Faculty of Education QSpace Advisory Group to determine appropriate categorization for the current Faculty of Education Publications community in QSpace and to encouraging researchers in the Faculty to consider using QSpace to provide open access to their research. H. Ogden asked if it would be possible to have a collection for undergraduate research to support the work of both Consecutive and Concurrent Education students. A new sub-community could be created for "Faculty of Education Undergraduate Research". This request will be brought to the Faculty's QSpace Advisory Group. S. Morden reviewed how to access QSpace from the library homepage and spoke to the QSpace content guidelines. K. Burkett asked how long submissions stay in QSpace. As QSpace is an institutional repository the intention is to preserve materials based on the collection policies. H. Ogden asked if QSpace is widely used, and C. Matthews responded that there is usage across most departments and faculties.

    c.   Makerspace: The funding R. Reeve was seeking to create a Faculty of Education makerspace adjacent to the library was not secured in 2018. To support makerspace projects and Science, technology, engineering, and mathematics (STEM) learning the library has moved STEM-related kits into that space and plans to open two more group study rooms in December. The new group study rooms will each have a capacity of four people. T. Wong asked if there will be workshops on the use of the new STEM kits and how they can be connected to the curriculum. The library will look into hosting these workshops. H. Ogden pointed out that if these STEM resources are only introduced in the Educational Technology course in 'Summer 1' the Concurrent Education students miss the opportunity to learn about them.

    d.   PROF 170/171: The library was asked by P. Chin in the April 2018 meeting to display resources each week that connect to the topic covered in class. The library has plans to create the displays going forward.

5.   Questions, suggestions, or comments from students, staff and faculty members

    a.   In regards to the library project to modify acquisitions practices, T. Wong asked if high value journals were identified solely through faculty use, or if student use also contributed to their identification.

          i.   I. Robson described Queen's University Library's participation in the Journal Usage Project (JUP), a research project that involved 28 Canadian universities. Three sets of data were analyzed: how many times a journal has been cited, how many times it has been downloaded at Queen's, and survey results of top journals from Queen's faculty and graduate students. There was an additional opportunity for faculty and graduate student feedback when the preliminary JUP results were shared with the community in the spring of 2018.

    b.   H. Ogden complimented the Education research guides and the great relationship that the library has fostered with faculty. Three Education guides are among the top ten guides used at Queen's.

6.   Update on the Library's Modifying Acquisitions Project (I. Robson)

    a.   Queen's University Library is continuing to assess the scholarly publishing marketplace and the cost of journals. The library is focused on accountability for how we spend the library budget and the value we obtain from large journal packages. The library has undertaken a broad analysis of how journal purchasing decisions are made. In recent years, the size and cost of journal packages has limited our flexibility for spending when it comes to new requests for acquisitions. Queen's recently participated in the Journal Usage Project and the results indicate that on average, approximately 20% of journal titles account for 80% of the downloads, citations, and survey mentions by Queen's faculty and graduate students.   Queen's offered a second opportunity for researcher feedback in the spring of 2018 to deepen our insight into the high-value titles in each of the packages.

In 2019 the library plans to run a pilot project with a small set of journal articles published in 2019. The pilot will provide timely access to a subset of 2019 articles through a new online delivery service. Over the next year, the results of the pilot project will be analyzed to determine whether this is a feasible model for providing access to journal literature into the

future. This is not a cost-reduction exercise. Rather, we are looking to take the budget we have and apply due diligence to use that budget as effectively as we can.

7. Queen's University Library Updates
    a. Information Services Division (M. Chittenden)
        i. The hours of the Education Library will be extended during the exam period and Stauffer Library will be open 24 hours.
        ii. Information Services staff are working on projects that will influence library services in 2019. We look forward to sharing those with you in the new year.
    b. Researcher Training Program and Open Education Resources (C. Matthews)
        i. Under "Help & Services" on the Library homepage, there is a link to the Researcher Training Program. The Library is working with provincial partners to provide collaborative platforms for data storage and to help make research results more openly accessible. The Researcher Training Program consists of an expanding set of self-serve training modules that will help you to successfully manage your digital research and scholarship effectively throughout the research lifecycle and answers basic questions such as: what is a predatory publisher or conference? How do you make a publication open access? How do you deposit data? How do you make a data management plan? The modules in the Training Program are short, and easily digestible, featuring no more than ten slides.
        ii. Under "Help & Services" on the Library homepage, there is a link to Open Education Resources. Open Education Resources are freely accessible resources that can be adapted based on needs, giving greater flexibility for instructors and cost savings to students. These textbooks can be written from scratch or adapted from existing open textbooks. Last year, three new open textbooks were created, which resulted in approximately $56,000 in savings to students. A 2018/19 call for proposals was issued in October and closes on December 14th. There are two funding streams available to faculty to receive financial support for new projects: $800 is available to adapt an existing open textbook (per project, funding is available for four projects); and, $7500 is available to create an open textbook (per project, funding is available for three projects). Funding is provided by Queen's University Library and the Campus Bookstore.
    c. Collaborative Futures (S. Morden)
        i. Information can be found on the Library homepage under "About Us" – "Collaborations" – "Collaborative Futures". The 13 Ontario university libraries who are collaborating to purchase a shared Library Services Platform (LSP) have successfully completed the RFP and procurement process with the decision on the Ex Libris Primo discovery solution. The go-live date to switch over from QCAT and Summon to Primo is December 10, 2019. Links in Ares, library guides, and other teaching materials will change as part of this transition. S. Morden's contact information is on the bottom of the "Collaborative Futures" page. As part of the transition to a new system, the library will also be reviewing library policies to facilitate the transition to a 13-library collaborative environment. We are expecting that this collaboration will increase sharing of workflows and

collections. B. Reed urged faculty who currently post links to library resources in OnQ content to consider working with C. DeNoble to add their course readings lists to Ares, as the links to course readings will be changing and the library staff will manage those changes for faculty using Ares.

    d.   Education Collections and Services (B. Reed)

        i.   This year the library is focusing on increasing our French collection. Several local teachers and teacher candidates have been assisting with this project. In June, 2018, the Education library accepted a collection of recent children's science books from science educator Diane Lawrence, adding depth to our information book collection. In the fall, 2018, the library purchased all of the 2019 Forest of Reading books to support the integration of the Forest of Reading programs in B.Ed courses.

        ii.   Over the summer, the French collection was moved from the end of the English children's collection to the second floor west-wing. The English children's collection has been spread out in the released space to better integrate displays.

        iii.   As per the Library and Archives Master Plan (LAMP), print journal volumes with perpetual access online are being removed from the library. Teacher resource items are being moved from the third floor down to the second floor. The plan is for the third floor to be a research floor, and the first and second floor to hold our teaching collections. The reference collection will be reduced to a small ready reference collection on the Floor 2 landing. Material removed from the current reference collection will be integrated into the Education or other campus library collections or will be withdrawn based on our collection assessment policies. These moves should be finished by the end of the summer.

        iv.   The multimedia room has high usage by the School of English.

8.   Other business.

No additional discussion.

9.   Next meeting: April 2019.