

Library Advisory Committee for the Faculty of Education Meeting Minutes

Monday, 4 March 2019, 10 am – 11 am

Vernon Ready Room (VRR), A115, McArthur Hall

Present: P. Chin (Associate Dean, Undergraduate Studies), M. Chittenden (Acting Head, Information Services), T. Christou (Faculty), A. Coombs (Education Graduate Students' Society), C. Deluca (Acting Associate Dean, Graduate Studies), B. Huffman (Manager, Continuing Teacher Education and Professional Studies), C. Matheson (Education Library, recorder), C. Matthews (Head, Open Scholarship Services), A. Mcmillan (Education Graduate Students' Society), D. Mensch (School of English), H. Ogden (Faculty), B. Reed (Head Education Librarian), I. Robson (Head, Collection Development & Assessment), M. C. Vandenburg (Education Librarian),

Regrets: P. Beach (Faculty), N. Bienias (Concurrent Education Students' Association), M. Goodchild (Acting Head, Discovery & Technology Services), S. Morden (Acting Associate University Librarian), A. Murphy (Education Students' Society)

Agenda

1. Welcome and Introductions
2. Approval of the Agenda

The agenda was approved with no additions.

3. Business arising from the Minutes of the 3 December 2018 meeting.

The minutes from the December 3 meeting were approved via e-mail. B. Reed reviewed where the minutes are posted on the library website.

Business arising from previous Minutes:

- a) **Extended hours for Education** will begin on Monday, April 8 to Thursday, 25 April: closing at 11 pm instead of 9 pm, Monday to Thursday. In response to comments received in April & May 2018, we will remain open with regular hours on Saturday & Sunday, April 27 and 28 to provide teacher candidates with time to select classroom resources for their May practicum. Over the summer, the library will be open until 7 pm, Monday to Thursday.
 - b) **QSpace:** follow-up from the December 2018 meeting to be completed this month. The library to meet with the Faculty of Education QSpace Advisory Committee and C. DeLuca to plan spaces for Undergraduate, graduate research, and faculty research, and to consider faculty publications (*Knowledge Forum, Research in a NutShell*).
 - c) **Training for STEM kits** – PJ teacher candidates started peer teaching this term. The idea is to build an informal teacher candidate peer teaching program that would go beyond the final year TCs. Follow-up this month.
 - d) **Prof 170/171 Displays** are now an ongoing display in the Education Library.
4. Questions, suggestions, or comments from students, staff and faculty members
 - P. Chin asked what library support for Concurrent Education students is like at the Bader International Study Centre (BISC), and who should be the primary point of contact about BISC library support. B. Reed indicated that the Education librarians correspond with the

BISC librarian so talking with an Education Librarian would likely be the best path for any requests or suggestions.

- Requests from Education Student Society to collaborate on:
 - Women Gaels hockey game event: The Library supplied the Education Student Society with mini-sticks and hockey books.
 - Summer Literacy Camps: The Library has been in contact with Will Clarke. The Library is willing to provide space and resources for the camp but does not have the staffing capacity to help with planning.

5. Update on the Library's Modifying Acquisitions Practices Pilot Project (I. Robson, Head, Information Resources)

Over the last few years, the library has been exploring options for modifying its acquisitions practices. This planning is occurring within the context of the current scholarly publishing landscape, wherein publishers are following the model of bundling journal titles into packages for distribution. As part of this journal bundling model, access to popular, high-use journals is only available by requiring the library to opt-in to acquiring low-value journal titles as well. Queen's participated in the Journal Usage Project, and found that 15.22% of all available journals account for 80% of Queen's downloads, references or mentions ([Journal Usage Project](#)).

With this in mind, the library is piloting a Reprints Desk service for the 2019 Springer titles that have been identified as high value titles at Queen's. Queen's has perpetual access for all Springer titles up to and including 2018 and is in the process of negotiating ongoing subscriptions for the highest use journals. While this is happening, Springer titles published in 2019 can be accessed via the Reprints Desk service. Reprints Desk works at the article level (i.e. users need to know the name of the article they would like to read). Clicking "Full Text Online" in Summon will bring the user to a pre-populated Reprints Desk Order Form. Even if some fields are empty, the form has extracted all the information it needs. A user just needs to input their name and email. An example of this process with screenshots can be found [here](#) (PDF).

Faculty noted that they had seen the Reprints Desk form before and would appreciate it if it was more clearly communicated that articles are "rushed."

Once the Library concludes subscription negotiations with Springer the plan is to provide access to titles via three paths: select high value titles will be subscribed to, and other titles can be accessed via reprints desk or interlibrary loan.

For any questions or concerns, please contact [Ian Robson](#).

6. Queen's University Library Updates

a. Information Services Division (M. Chittenden, Acting Head, Information Services & Adaptive Technology Centre Coordinator)

The library has recently begun providing bookable computer workstations to patrons. At this stage, there are six bookable computers in Stauffer, one in Education, and one in Douglas. The Law Library already has group study rooms with computers equipped with assistive software. The only library without a bookable computer is Bracken, though there are plans to add a bookable computer in the future.

The policy for booking these computers is similar to booking group study rooms with a cap on the number of hours available to individual students to ensure rooms are shared widely. Like group study rooms the computer workstations can be booked for 2 hours at a time, though staff at the Library Service Desks have the ability to override time limits. Protocols for booking conflicts are detailed on the library website.

In August, these computers will have assistive software installed on them. In Education, the bookable computer will be placed in its own room, along with a scanner.

If you have any questions or comments, please contact [Michele Chittenden](#).

b. Open Scholarship Services (C. Matthews, Head, Open Scholarship Services)

Queen's University Library is offering a brown bag lunch series to introduce researchers to the OSS library services and expertise that support them throughout the life of their research. The series will overview the supports provided by the Open Scholarship Services division including access to statistical, government and GIS data, research data management, open access publishing and copyright.

Sessions will be held once a month from March to May in Stauffer 121 from 12:30-1:30. The first series will include:

- March 27: Open Scholarship Services Showcase
- April 24: Introduction to Research Data Management and Scholarly Communication
- May 29: Introduction to Data, Government Information and Maps and GIS

For questions, please contact [Courtney Matthews](#).

c. Collaborative Futures (B. Reed, Head Education Librarian, on behalf of S. Morden, Acting Associate University Librarian)

Queen's University Library is partnering with 12 other members of Ontario Council of University Libraries (OCUL) to implement a shared library services platform (LSP). For students, faculty and staff at Queen's, this means the replacement of our Summon and QCAT tools for discovering and accessing information resources with a single tool for searching across Queen's and other OCUL partner library collections, facilitating increasingly streamlined access to consortium-wide resources. On December 10, 2019 we will go live and the interface will change.

For faculty and instructors, please note that any "permanent" links or URLs in your instructional materials and OnQ will no longer work. In advance of the change we recommend that you use our eReserves service to help you prepare, as library staff will be able to make sure links are in working order.

As of March 6, 2019, we launch into the formal implementation phase of the project with our consortium partners. At this point, we are working on policy to address how we will work together to accomplish the priority collaboration goals, whether upon go-live or longer term. We are also learning about the new system functionality and workflows as we plan for rollout within a defined schedule led by our supplier and our Collaborative Futures implementation team.

Updates on Collaborative Futures can be found [here](#). For questions and comments, please contact [Sandra Morden](#).

d. Education space, collections and services (B. Reed)

Services:

- **New Project Group** looking at improving access to print materials for distance students (ATEP, graduate students)
- **Instruction:** Thank you to all Faculty for working with us on 115 library workshops with a total of 2713 attendees in 2018
- **Library Guides:** Thank you to Dr. Holly Ogden for integrating an assignment with the development of the Library guide for [PJ Social Studies Guide](#) and to Library Project Intern Caleigh Matheson for work on the [Indigenous Language Resources](#) page of the ATEP Library Guide.

Space:

- 2 new [Group Study Rooms](#)
- Thank you to graduate students for holding sessions of the **Rosa Bruno Jofré Symposium in Education** in the Education Library
- Thank you to **Teachers' Overseas Recruiting Fair** for holding their wine & cheese event in the library

Collections:

- **Acquisitions** – focus on growing the French Collection and revitalizing the Indigenous collection; new faculty research support; customized support for our graduate students
 - P. Chin noted that a French Immersion focus will be added in the next year. The library will continue to develop its French Collection in anticipation of this.
- **Thank you to ATEP** for the gift of 12 Indigenous language books and introductions to members of the Kingston Indigenous Language Nest.
- **Print Stewardship Project:** Creation of the new Teaching Collection and the consolidation of Research Collections
- **Displays:** Indigenous Spotlight; Year of Indigenous Languages; NYT Bestsellers, CBC Bestsellers, Forest of Reading nominees, K to 12; recommendations for the School of English; top circulating material at OCT Library and TDSB Learning Resource Library; New; Trending now – February – Black History Month; Freedom to Read display.

7. Other business

There was no other business.

8. Next meeting

December, 2019