

# QUEEN'S UNIVERSITY LIBRARY POSITION GUIDE

<b>Position Title:</b>	Health Sciences Librarian
<b>Library Unit:</b>	Health Sciences Unit/Bracken Library
<b>Date:</b>	January 15, 2021
<b>Term:</b>	1 year (limited term)

## Description

Reporting to the Head Health Sciences Librarian, and working as part of a team, the Health Sciences Librarian is responsible for promoting, delivering and supporting a full range of information services for all members of the Queen's University Library community, especially undergraduate students, graduate students, and faculty members in the Faculty of Health Sciences, and health professionals at several Southeastern Ontario institutions as part of our clinical outreach partnerships. As part of a highly motivated team, the librarian contributes to a robust set of user-centered reference and research services including supporting knowledge synthesis research; liaises with faculty, staff and students in assigned subject areas; participates in online and in-person delivery of curriculum-integrated information literacy programs; participates in the development and maintenance of the Library web pages and other publicity and course materials; supports the Library in aligning our work with the *Queen's University Library Action Plan to Support Anti-Racism, Diversity, Inclusion and Indigenous Cultures*; and is involved in collection development activities related to health equity, diversity, inclusion and Indigeneity. The librarian consults and collaborates with other staff across the Library system and shares a commitment to professional user services and the achievement of the Library's goals and objectives.

## Responsibilities and Duties:

Participates in the work of a highly motivated team, which shares a commitment to professional user services and the achievement of the Library's goals and objectives.

Contributes to a culture in the library where diversity, equity and inclusion are valued and recognized. Contributes to open and welcoming spaces, collections and experiences for faculty, staff, students and visitors.

Supports the library in aligning our work with the *Queen's University Library Action Plan to Support Anti-Racism, Diversity, Inclusion and Indigenous Cultures*.

In collaboration with the other public services librarians, provides a full range of information services, using print and electronic resources, to support the health sciences research, clinical and academic information needs of the Queen's University Library community.

Provide liaison services to one or more programs/subject areas including effective communication with stakeholders.

Participates in the teaching of the Queen's University Library's health sciences information literacy programs online and in-person. Often working collaboratively with other librarians, assists with course revisions and development.

Participates in providing information services and information literacy training as part of Bracken Health Sciences Library's outreach programs for healthcare institutions and non-affiliated health professionals in Southeastern Ontario.

Co-operates and participates in a variety of activities which improve services and public relations at Bracken and throughout the Queen's University Library. This will include assisting in the development and maintenance of Library web pages, publicity materials and paper, web or courseware user guides.

Assists with the on-going maintenance of Bracken Health Sciences Library's print and electronic collections, with a particular focus on health equity, diversity, inclusion and Indigeneity. This work includes electronic resource evaluation, monograph selection, and weeding.

Participates in administrative service responsibilities within the university, library, professional associations and organizations.

Maintains awareness of current trends in health and life sciences information resources, education services, and scholarly communication.

Contributes to the scholarly environment of the university community by participating in research, scholarly, and/or creative activities.

Participates in meetings, seminars, workshops and conferences, and reports on new developments and trends.

Undertakes, or assists, with special projects or other temporary assignments as required.