

Law Library Advisory Committee Meeting

March 15, 2021

10-11 am via Zoom

Report of Meeting

Present: Professor Martha Bailey, Rory Fowler (Graduate Student Representative), Erica Friesen (Research and Instruction Librarian, Law, and Online Learning Specialist), Nadya Gill (JD Student Representative), Amy Kaufman (Chair, Head Law Librarian), Courtney Matthews (Head Open Scholarship Services & Acting Head, Discovery and Technology Services: Web & Systems), Ian Robson (Head, Information Resources & Acting Head, Discovery and Technology Services: Metadata and Information Resource Management), Nathalie Soini (Head, Information Services), Leslie Taylor (Reference/Technical Services Librarian, Law).

Law Library

Libguides Some of the Law Library's guides are among the most used across the University, such as the [Legal Citation Guide](#), with 123,156 views since September 2020. Since our last meeting, several Libguides have been created ([International Commercial Arbitration](#), [Current Awareness: Staying up to Date in Law](#), and [Celebrating Black History Month with eBooks](#)). Two other Libguides are currently in development (Using Citation Management Systems in Law, and Anti-Black Racism and Canadian Law).

Interactive Citation Tutorial The library has created an interactive tutorial to practice legal citation in tandem with the McGill Guide, providing guidance on citing legal cases, statutes and regulations, and secondary sources. It has been embedded in the Introduction to Legal Skills course and the Graduate Diploma in Citizenship and Immigration Law. It is also accessible in the [Legal Citation Guide](#), from which it has had over 700 interactions since its launch in late November.

Communication The library would like to ensure that information for faculty and students is being delivered effectively. To this end, we asked faculty and student representatives which news item types we should be delivering to them and through which news channels. Are we communicating the right amount of information on the right topics?

Committee members provided the following feedback: From the JD perspective, the one-stop shopping offered by the weekly Law newsletter is the best option – it ensures that important messages are not overlooked by being buried in a of mass emails or some



other channel that does not command the attention of the students. The law librarians and their quick responses were cited as a reliable source for students requesting information directly as needed.

Many of the graduate students are international students who are not currently on campus, and they may feel disconnected. The regular newsletters provide a reasonable balance, and there was advice against sending out more emails, as there is already so much information being sent to students.

With respect to faculty needs, it was observed that faculty are inclined to direct their attention to the research and teaching in which they are currently engaged. The library should be patient with faculty as they tend to seek out information when they need it and may not always notice messages from the library.

Preparing for 2021/22 School Year Since the mode of course delivery is still uncertain, we will prepare to support both in-person and online course delivery until more is confirmed. We asked what faculty members need from the library as they prepare for fall courses and when the library should contact faculty regarding course lists and with offers to help identify possible resources?

Committee members provided the following feedback: Faculty who will be teaching new courses are already thinking about this. It was suggested that messaging could be sent at the end of the current term, certainly in the early summer. Gail Henderson should be contacted, as she manages course assignments, as well as Josh Karton in his role as Associate Dean of Graduate Studies and Research. The library will reach out to new faculty as part of their orientation.

We also asked about what students need from the library over the summer and as they prepare for the fall? A known need is confirmation of student access to WestlawNext Canada and Lexis Advance Quicklaw over the summer.

Committee members provided the following feedback:

It would be helpful to know which course books will be available remotely ahead of fall term. This information would enable students to arrange the sale of their used textbooks among themselves, thus improving access to necessary resources.

The greatest concern for graduate students is uncertainty with respect to the fall term. Because they may not be physically in Kingston, they will rely on electronic resources and the scanning service. The challenge will be access to resources that are not available online



and how this will affect graduate students' continuing research.

It was noted that there will be many more Research Assistants working over the summer than usual, and perhaps in the fall. How will the library meet the needs of RAs?

A. Kaufman replied that the library has arranged with staff in the Faculty of Law to be advised when RAs are hired, and the library also reaches out to faculty advertising for RAs through the Law newsletter to offer library support. The library will look to support RAs' research needs as a group but also tailor assistance to individual projects.

Open Scholarship Services

[2021 Call for Proposals: Open Education Resources](#)

The 2021 call for proposals builds on the successful, funded projects of 2017-18, 2018-19, 2019-20 to create open textbooks. This year we are opening applications to include other types of OERs to broaden the ways instructors can meet student needs in a remote instruction environment. We continue to encourage applications for open textbooks under both streams.

These grants are designed to support the creation or adaptation of the primary educational resource for a course of study at Queen's University such as textbooks, audio or video-based resources, interactive simulations, or instructional websites.

Course design and other ancillary materials (syllabi, test banks, assignments, slide decks, etc.) are not eligible. If you are unsure whether your project meets these criteria, please contact the Library.

Two funding streams are available:

- **Adapt an Open Education Resource** (\$2,500 available for each project)
- **Create an Open Education Resource** (\$7,500 available for each project)

Funding for these projects is provided by Queen's University Library. **The proposal deadline is May 14, 2021.** Erica Friesen will be hosting a Q&A session on March 31st at 1 pm about OER and law specifically.

To learn more [email an Open Scholarship Services specialist](#) and visit [Getting Started with OERs](#).

[Launch of the Tri-Agency Research Data Management Policy](#)

Earlier this week the Government of Canada released its new [Tri-Agency Research Data Management Policy](#). Queen's University Library provides a [Research Data Management Service](#) that includes expertise and consultation on data management concepts and tools that will help you to meet the Data Management Plan and data deposit requirements of the new policy. We'll work with

you to manage your data's long-term viability using the [Portage Data Management Planning Assistant](#) and to deposit your data into the [Queen's University Dataverse](#) or a subject repository.

The library has been engaged with the policy since it was first drafted. During the summer of 2018, a response was coordinated and submitted to the Tri-Agency by the library, the Office of the Vice Principal for Research and Information Technology Services with input sought from the research community. The response included a summary of local actions to be taken and services offered to meet the policy's recommendations and requirements.

You can learn more about the policy by reading [CARL Portage Welcomes the Tri-Agency Research Data Management Policy](#). If you have questions about the policy or the library's Research Data Management Service contact open.scholarship.services@queensu.ca.

Discovery and Technology Services

[Omni](#)

We were fortunate that our go live date for the new library system was in December 2019. That put us in good position to support remote work during the pandemic, including some new functionality that we implemented to provide:

- request for curbside pick-up
- request for scanning
- visibility for HathiTrust online content

Laurentian and Algoma joined in December 2019. To date 16/21 academic libraries in Ontario are members. Implementation of the streamlined fulfillment network has been on hold due to covid-19.

Information Services

Curbside service: Since January 1, we have lent 126 items from the Law Library at our curbside pick-up service at Stauffer Library. Pick up times are Tuesday and Friday 1-3pm and Wednesday 6-8pm.

Scanning to digitization: Since January 1, we have fulfilled over 58 scanning requests for items from the Law collection.

Course reserves update: The library is looking to replace Ares by January 2022. The new system is called Leganto is part of the same company as our new Integrated Library System called Omni



(ExLibris). Leganto would make readings appear more seamless for faculty and students (and staff) as it would all be in the same system. It also works well with OnQ.

Ask Us: We continue to provide research help via email and chat. Since January, we have answered 413 emails and 245 chats.

Seat bookings: After the provincial lockdown was lifted in February, the library opened more seats in the 1966 and 1923 reading rooms in Douglas Library. Students can now book up to 120/hours per month at all seat booking locations (Stauffer, the Adaptive Technology Centre in Stauffer, Douglas, Education and Mac-Corry).

Other projects for Information Services:

Fulfillment network with our Omni partners (also known as AFN). We hope to have the fulfillment network in place with most of our Omni partners by June 2021 – this new service will enable requesting of print materials between partners in Omni rather than the ILL Racer system. The fulfillment network will also replace the need for our users to place recalls on items that are out for a minimum of 2 weeks.

Information Resources

Over the course of the past year, the library has increased its investment in supporting remote teaching, learning, and research. This includes, but is not limited to, the purchase of significant numbers of high-cost eBooks and the licensing of new subscription services. We continue to purchase new print material to build our collections and to make them available via curbside pick-up.

Interlibrary Loans

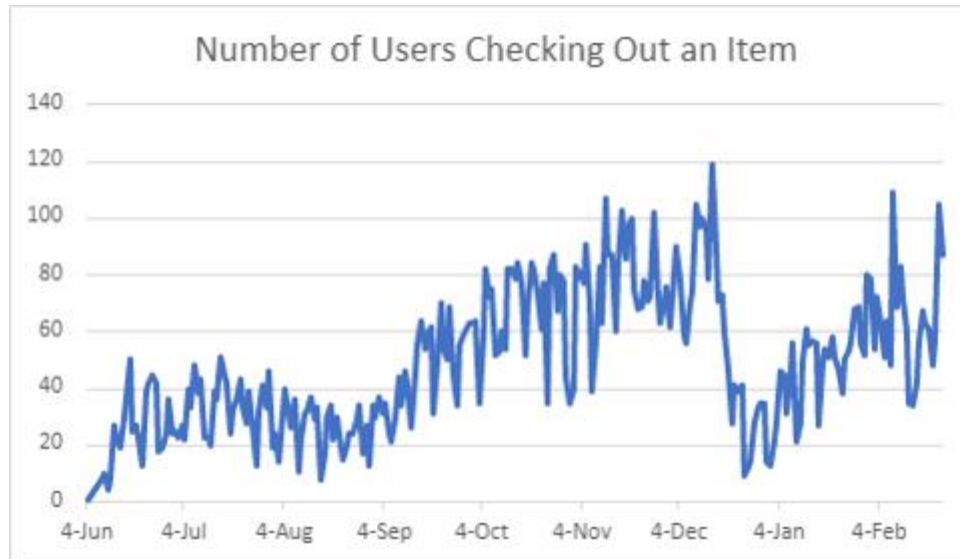
As previously announced, Queen's resumed print ILL borrowing and lending on February 16, 2021 with participating Ontario (OCUL) and Canadian libraries. Electronic ILL has continued throughout the pandemic. Participating Ontario libraries are Queen's, Western, Guelph, Trent, RMC, Algoma, with Carleton, Windsor and Wilfred Laurier resuming on March 1, 2021.

A new ILL service called RapidILL has been configured at Queen's to expedite the sharing of electronic materials within 24 hours (not including weekends) between approximately 500 partner libraries worldwide.

HathiTrust (HT)

The library continues to offer the HT Emergency Temporary Access Service (ETAS) for current Queen's affiliates. Below is a summary of Queen's usage since June 4, 2020 – there are several days when over 100 Queen's users are checking out an item.





Inclusive Collections

The library is reviewing options for updating Library of Congress and other subject headings that use outdated and/or harmful names to describe certain groups. An important aspect of this work will be to liaise closely with the Office of Indigenous Initiatives and local communities.

The library continues to work on ways to highlight inclusive collections on our website and in our discovery system (Omni).

Throughout the pandemic, the library has been focused on supporting our users – and this will continue.