

Queen's University Library  
Research & Instruction Librarian (Education) – Initial Continuing-Track  
Appointment  
January 2023

Queen's University Library invites applications for an Initial Continuing-Track Appointment at the rank of General Librarian (or to be assigned based on academic experience). The preferred start date is summer 2023.

Reporting to the Head Education Librarian and as a member of the Education Library department, the Education Research & Instruction Librarian provides effective, user-centred service for all faculty, students, staff, community members and others served by the library. This includes working closely with the online course development units in the Faculty of Education to support the development and delivery of the Faculty of Education's online, blended, and off-site programs.

The Education Research & Instruction Librarian will provide research, instruction, and collection development support with a focus on increasing the library services and support dedicated to the online programs in the Faculty of Education. As part of a small but highly motivated team, the librarian provides consulting and research services to all Queen's Education researchers; delivers on-site instruction sessions related to Education research and K-12 classroom resources; participates in the development and maintenance of LibGuides, course materials, and other learning objects; contributes to collection development, maintenance, and stewardship activities, including special projects and participates in project groups in the library. The librarian supports the library and Faculty of Education in aligning our work with the university's Indigenization, Equity, Diversity, Inclusion, Anti-Racism, and Accessibility priorities.

The position encompasses the full range of academic responsibilities as outlined in section 15.1.1 of the [QUFA Collective Agreement](#).

Please see the full position description [here](#).

Prior to May 1, 2022, the University required all students, faculty, staff, and visitors (including contractors) to declare their COVID-19 vaccination status and provide proof that they were fully vaccinated or had an approved accommodation to engage in in-person University activities. These requirements were suspended effective May 1, 2022, but the University may reinstate them at any point.

## QUALIFICATIONS

### REQUIRED:

- An A.L.A.-accredited Master of Library Science or equivalent degree
- Excellent research skills with proficiency in searching databases and other major information sources such as research handbooks and subject encyclopedias, including the research handbooks, encyclopedias and databases in the field
- Experience with web technologies and/or content management systems (e.g., LibGuides, Drupal)
- Knowledge of information literacy frameworks and standards including best practices in instruction and assessment

- Demonstrated ability to work well in both team-based and self-directed environments and a commitment to developing responsive and enduring relationships with users and colleagues
- Strong problem-solving and organizational skills, including experience carrying out technology-related projects
- Ability to explore, learn, and evaluate new technologies
- Excellent interpersonal, organizational, oral and written communication skills
- Strong service philosophy and a commitment to excellent user experiences
- Knowledge of trends in collection development especially in the K to post-secondary education settings
- Commitment to Indigenization, equity, diversity, inclusion, anti-racism, and accessibility.

#### PREFERRED:

- A graduate degree in Education or a related discipline
- Experience working in an academic or public library
- Experience serving diverse populations of users
- Experience with promoting print and electronic collections, using displays, online galleries, and other creative physical and online methods and tools
- Experience with planning and delivering instruction, preferably in an academic library setting
- Demonstrated experience in collection development, including electronic resource evaluation, monograph selection, and deselection
- Experience with supporting knowledge syntheses, especially systematic and scoping reviews
- Expertise with developing online learning modules and/or objects
- Working knowledge of a second language
- Knowledge, understanding and/or experience of Indigenous scholarship and Indigenous resources for K to post-secondary learning
- Comfort exploring and learning new and emerging research and teaching methods
- Experience with supporting teaching and learning in an online environment, including the demonstrated ability to locate, create, and curate online learning objects (tutorials, videos, etc.)

People from across Canada and around the world come to learn, teach and carry out research at Queen's University. Employees and their dependents are eligible for an extensive benefits package including prescription drug coverage, vision care, dental care, long term disability insurance, life insurance and access to the Employee and Family Assistance Program. You will also participate in a pension plan. Tuition assistance is available for qualifying employees, their spouses and dependent children. Queen's values families and is pleased to provide a 'top up' to government parental leave benefits for eligible employees on maternity/parental leave. In addition, Queen's provides partial reimbursement for eligible daycare expenses for employees with dependent children in daycare. Details are set out in the Queen's-QUFA Collective Agreement. For more information on employee benefits, see [Queen's Human Resources](#).

Additional information about Queen's University can be found on the [Faculty Recruitment and Support](#) website. The University is situated on the traditional territories of the Haudenosaunee and Anishinaabe, in historic Kingston on the shores of Lake Ontario. Kingston's residents enjoy an outstanding quality of life with a wide range of cultural, recreational, and creative opportunities. Visit [Inclusive Queen's](#) for information on equity, diversity and inclusion resources and initiatives.

The University invites applications from all qualified individuals. Queen's is strongly committed to employment equity, diversity and inclusion in the workplace and encourages applications from Black, racialized/visible minority and Indigenous/Aboriginal people, women, persons with disabilities, and 2SLGBTQ+ persons. All qualified candidates are encouraged to apply; however, in accordance with Canadian immigration requirements, Canadian citizens and permanent residents of Canada will be given priority.

To comply with federal laws, the University is obliged to gather statistical information as to how many applicants for each job vacancy are Canadian citizens / permanent residents of Canada. Applicants need not identify their country of origin or citizenship; however, all applications must include one of the following statements: "I am a Canadian citizen / permanent resident of Canada"; OR "I am not a Canadian citizen / permanent resident of Canada". Applications that do not include this information will be deemed incomplete.

In addition, the impact of certain circumstances that may legitimately affect a nominee's record of professional achievement will be given careful consideration when assessing the nominee's research productivity. Candidates are encouraged to provide any relevant information about their experience and/or career interruptions.

A complete application consists of:

- a cover letter (including one of the two statements regarding Canadian citizenship / permanent resident status specified in the previous paragraph)
- a current Curriculum Vitae (including a list of publications)
- The names and contact information of three referees, one of whom must be a current or recent supervisor

The deadline for applications is **May 15, 2023**.

Applicants are encouraged to send all documents in their application packages electronically as one PDF to [library.hr@queensu.ca](mailto:library.hr@queensu.ca).

The University will provide support in its recruitment processes to applicants with disabilities, including accommodation that takes into account an applicant's accessibility needs. If you require accommodation during the interview process, please contact Rachael MacDermid at [library.hr@queensu.ca](mailto:library.hr@queensu.ca).

Academic staff at Queen's University are governed by a [Collective Agreement](#) between the University and the [Queen's University Faculty Association \(QUFA\)](#), which is posted at <http://queensu.ca/facultyrelations/faculty-librarians-and-archivists/collective-agreement> and at <http://www.qufa.ca>.