Queen's University Library
Research, Instruction & Online Learning Librarian (Humanities and Social Sciences) – Initial Continuing-Track Appointment

January 2023

Queen's University Library invites applications for an Initial Continuing-Track Appointment at the rank of General Librarian (or to be assigned based on relevant academic experience). The preferred start date is summer 2023.

Reporting to the Head Humanities & Social Sciences Librarian and working as part of a highly motivated interdisciplinary team, the Research, Instruction and Online Learning Librarian plays a central role in the development and delivery of online learning objects to support curriculum-integrated information literacy (IL) programs for Humanities and Social Sciences courses as well as enhancing broader instructional initiatives. The librarian will also serve as a liaison to the international student community at Queen's University as well as to community partners in addition to assigned academic departments.

The Research, Instruction and Online Learning Librarian provides effective, user-centred reference services in the Humanities and Social Sciences; liaises with faculty, staff and students in assigned subject areas; cultivates partnerships and seeks opportunities to collaborate and establish productive relationships with other campus groups including Arts and Science Online, international students, and community partners; develops, delivers and evaluates curriculum-integrated information literacy programs and general instruction programs; designs and develops reference, instruction and promotional materials, including web pages, online tutorials and research guides; undertakes collection development, maintenance, and print stewardship activities; carries out research consultations with users; and is an innovative team member.

Working with colleagues across the library system, the librarian consults, collaborates and shares a commitment to professional delivery of services while contributing to the library's goals and objectives. In addition, the librarian supports the library in aligning our work with the university's Indigenization, Equity, Diversity, Inclusion, Anti-racism, and Accessibility priorities.

The position encompasses the full range of academic responsibilities as outlined in section 15.1.1 of the QUFA Collective Agreement.

Please see the full position description here.

Prior to May 1, 2022, the University required all students, faculty, staff, and visitors (including contractors) to declare their COVID-19 vaccination status and provide proof that they were fully vaccinated or had an approved accommodation to engage in in-person University activities. These requirements were suspended effective May 1, 2022, but the University may reinstate them at any point.

QUALIFICATIONS

REQUIRED:
- An A.L.A. accredited Master of Library Science or equivalent degree

- Strong service philosophy and commitment to user-centered services, including the ability to advance and manage new programmatic areas and outreach programs while engaging stakeholders in these developments
- Professional experience working in an academic library providing reference and research services and information literacy instruction
- Experience in the creation of online learning objects or modules (such as videos and online tutorials)
- Broad knowledge of emerging eLearning technologies and AODA/WCAG requirements
- Experience authoring web content (e.g. using Drupal, LibGuides, or other content management systems)
- Proficiency in the use of electronic information resources in the Humanities and Social Sciences
- Knowledge of the principles of information literacy and assessment and how they can be applied in an academic setting
- Effective oral and written communication skills
- Demonstrated flexibility, creativity and ability to innovate and adapt in a changing work environment
- Collegiality, strong service commitment and the ability to work effectively in both a team-based and a self-directed environment
- Excellent interpersonal skills and the ability to build and maintain productive professional relationships
- Commitment to Indigenization, equity, diversity, inclusion, anti-racism, and accessibility

PREFERRED:
- A strong academic background in a Humanities or Social Sciences discipline
- Demonstrated experience with Social Sciences research methods and sources
- Experience supporting the development of diverse, inclusive, accessible learning environments and programming
- Experience serving diverse populations of users
- Experience in collection development, including electronic resource evaluation, monograph selection, and deselection
- Knowledge of statistical analysis methods and tools, and/or data mining and analysis tools
- Knowledge of advanced search techniques to support knowledge synthesis work (such as scoping or systematic reviews)
- Experience using eLearning software (for example Articulate, Camtasia or equivalent)
- Demonstrated high quality academic and/or professional development

People from across Canada and around the world come to learn, teach and carry out research at Queen's University. Employees and their dependents are eligible for an extensive benefits package including prescription drug coverage, vision care, dental care, long term disability insurance, life insurance and access to the Employee and Family Assistance Program. You will also participate in a pension plan. Tuition assistance is available for qualifying employees, their spouses and dependent children. Queen's values families and is pleased to provide a 'top up' to government parental leave benefits for eligible employees on maternity/parental leave. In addition, Queen's provides partial reimbursement for eligible daycare expenses for employees with dependent children in daycare. Details

are set out in the Queen's-QUFA Collective Agreement. For more information on employee benefits, see [Queen's Human Resources](#).

Additional information about Queen's University can be found on the [Faculty Recruitment and Support](#) website. The University is situated on the traditional territories of the Haudenosaunee and Anishinaabe, in historic Kingston on the shores of Lake Ontario. Kingston's residents enjoy an outstanding quality of life with a wide range of cultural, recreational, and creative opportunities. Visit [Inclusive Queen's](#) for information on equity, diversity and inclusion resources and initiatives.

The University invites applications from all qualified individuals. Queen's is strongly committed to employment equity, diversity and inclusion in the workplace and encourages applications from Black, racialized/visible minority and Indigenous/Aboriginal people, women, persons with disabilities, and 2SLGBTQ+ persons. All qualified candidates are encouraged to apply; however, in accordance with Canadian immigration requirements, Canadian citizens and permanent residents of Canada will be given priority.

To comply with federal laws, the University is obliged to gather statistical information as to how many applicants for each job vacancy are Canadian citizens / permanent residents of Canada. Applicants need not identify their country of origin or citizenship; however, all applications must include one of the following statements: "I am a Canadian citizen / permanent resident of Canada"; OR "I am not a Canadian citizen / permanent resident of Canada". Applications that do not include this information will be deemed incomplete.

In addition, the impact of certain circumstances that may legitimately affect a nominee's record of professional achievement will be given careful consideration when assessing the nominee's research productivity. Candidates are encouraged to provide any relevant information about their experience and/or career interruptions.

A complete application consists of:
- a cover letter (including one of the two statements regarding Canadian citizenship / permanent resident status specified in the previous paragraph)
- a current Curriculum Vitae (including a list of publications)
- The names and contact information of three referees, one of whom must be a current or recent supervisor

The deadline for applications is May 15, 2023

Applicants are encouraged to send all documents in their application packages electronically as one PDF to library.hr@queensu.ca.

The University will provide support in its recruitment processes to applicants with disabilities, including accommodation that takes into account an applicant's accessibility needs. If you require accommodation during the interview process, please contact Rachael MacDermid at library.hr@queensu.ca.

Academic staff at Queen's University are governed by a [Collective Agreement](#) between the University and the [Queen's University Faculty Association (QUFA)](#), which is posted at http://queensu.ca/facultyrelations/faculty-librarians-and-archivists/collective-agreement and at http://www.qufa.ca.